



Autumn 1 2022

Computing planning

Focus Digital Literacy

Week1	Week 2	Week 3	Week 4	Week 5
MyLO: to look at how to use computers safely	MyLO: To re-introduce Microsoft word	MyLO: to assess typing speed and set targets for myself.	MyLO: to practise and improve my typing ability	MyLO: to continue to improve my typing speed
Whole class to discuss to the rules of using a computer Make the list together as part of class team building exercise. Sheet is printed on A3 paper and mounted on the wall for children to sign individually Teacher to then explain that this Year all children will have their own login to the school network Children given laptops and login details. (note made of each child's laptop number)	Children take part in a quiz to recap their knowledge about computers Demonstrate the different features of word • How to change font • How to change size • How bold and underline • How to change colour • How to change text alignment Children to write a page with the headings What I can already do Things I enjoyed last year	Children use their logon on their allocated laptops and go to https://www.typing.com/en-gb/student/tests All students begin with a 1 minute test for a practice Explain now that they what it will be like we will have 5 minute test to determine their speed. Record results and ask children to set a speed they wish to reach for this half term Now children carry out a WPT (1 page Y3, and 2 pages for Y4, Y5 and Y6)	All children go to https://www.typingclub.com/ Take asesement and make note of what lesson they are starting from For Y3 students. Children directed to BBC typing practise. Children given headphones to look at the instructions. Children work their way through lessons and note what they are up to for next time	Children logon to their computers and return to their typing lessons Explain that at the end of this half term we will re-assess their overall speed and accuracy look at the improvements made

Once logged in they go TTRockstars and save their password as it will mean they no longer have to logon each time.	Things I would like to learn this year Print and add to computing folders.	Children use these results to set an accuracy score alongside their speed Children practise typing for lessons remainder.		
Week 6	Week 7			
Cross Curricular Topic	MyLO: to re- assess typing speed and set targets for myself.			
Re-introduce powerpoint and children create a PPT based on their current topic.	Children use their logon on their allocated laptops and go to https://www.typing.com/en-gb/student/tests All students begin with a 1 minute test for a practice Explain now that they what it will be like we will have 5 minute test to determine their speed. Record results and highlight and praise noticeable improvements Now children carry out a WPT (1 page Y3, and 2 pages for Y4, Y5 and Y6)			

	Record results and highlight and praise noticeable improvements Children practise typing for lessons remainder.			
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